

**Prairieville Regular Parks Commission Meeting
May 22, 2023, at 6:30 p.m.**

CALL TO ORDER:

ROLL CALL: Acting Chairperson - Scott Kuebler

Vice-chairperson - Kevin Loudon-Present

Secretary - Judy Risdon- Present

Treasurer – Gary Baumgardner- Present

Recreation Director - Scott Kuebler- Present

Commission Member- Dave Haas- Present

REVIEW/APPROVAL OF AGENDA:

**Motion to accept the agendas amended made by Scott Kuebler, second by Judy Risdon
Yeas carry.**

REVIEW/APPROVAL OF LAST MONTH'S MINUTES:

Motion to accept the minutes as presented made by Gary Baumgardner, 2nd by Yeas carry.

TREASURER'S REPORT:

POOLED CASH AS OF END OF PREVIOUS MONTH \$201,663.98

REVIEW/APPROVAL OF BILLS FOR PAYMENT

**Motion made to accept the Treasure's report & to pay bills in the amount of \$6704.40.
by Kevin Loudon, second by Judy Risdon.**

Yeas carry.

GULL LAKE WATER AUTHORITY Kaye Gross & Mike Gallagher

A presentation from the GLWA and Kaye Gross & Mike Gallagher was shared.



CORRESPONDENCE:

An email was received from Shawn Deibold:

A liability issue in that the adjusting bolt for the legs of the new dock are elevated and someone is going to trip/fall-T K Pence will call the company to see if another adjustment might be made. He has tried on the docks and all the bolts are the same. They are no higher than the cleats for tying up boats.

The docks are shorter than before. TK Pence states the docks are wider than the old one and look shorter than before. If the dock is shorter, it is only one foot. The docks are standard size.

The old dock was placed farther west; the dock is wider & looks mis-placed.

The old dock is still there. The person taking the old dock is waiting for the installers to pick it up and install at his property.

TOWNSHIP TRUSTEES MEETING: PARKS COMMISSION REPRESENTATIVES SCHEDULE:

June 21	Scott Kuebler	Sept 20	Dave Haas
July 19	Scott Kuebler	Oct 18	Gary Baumgardner
August 16	Judy Risdon	Nov 15	-----
		Dec 20	Scott Kuebler

FEEDBACK FROM TOWNSHIP MEETING:

April - Dave Haas- A permit for fireworks was issued for Pine Lake for July 4th.

Someone wants a speed study done.

May - Gary Baumgardner- The lease renewal for Gull Lake Park has been signed.

TK Pence & Mark D Doster are going to have the garage floor cemented.

PARKS REPORT – PARKS MANAGER

1. The permit has been drawn for the Boat wash station at UCL. EGLE has assigned the permit, but nothing has been signed yet.
2. An industrial hose has been installed for the Boat Wash
3. The mat is to be placed.
4. The handicap dock will be in place by Friday.
5. The disc golf has been prepared. The 1st tee has been adjusted to accommodate the tower. If more people use it, we can expand to 18.
6. A sign will be added to the park entrance listing the disc golf course.
7. Leader Marine called and wanted to schedule a Demo for 6.14.2023 on Gull Lake 2-8 PM

FISHING TOURNAMENT UPDATE - RECREATION DIRECTOR

GULL LAKE HAS 72

UPPER CROOKED HAS 52

LOWER CROOKED HAS 5

PINE LAKE HAS 45

26 SCHEDULED FOR CENTER STREET

THE CONFLICT ON GULL LAKE ON 6.24.2023 IS STILL BEING ADDRESSED

PUBLIC COMMENT (3 minutes - state name and address)

None

UNFINISHED BUSINESS:

- *Discuss last month presentation by Rick Stout on Grant Writing*
 1. Net benefit almost nil
 2. Demographics influence the outcome of the grant with a 40% chance of receiving.
 3. There is a cost for grant writers.
 4. We need to apply to receive, the more we apply the better our chance.
 5. Judy Risdon will contact Supervisor Stoneburner for recommendations on other grant writers.
 6. Contact NCT for their grant experience
 7. Gary Baumgardner will look for an electronic copy of our Master Plan
- *Status of buoys for Gull Lake swimming area?* The buoys will be placed on Friday.
- *Status of purchase of kayak launch platform for Lower Crooked Lake.* The launch will be ordered after the check for \$1100 is obtained from the Budget's Special Projects
- *Status of signage for recycling containers?* Signage has been placed to distinguish between trash & recycled can/bottles that are to be donated to the Boy Scouts

- *Feedback on results of requested parks inspections (see first item under New Business).*

A discussion was held regarding the areas inspected per the seven parks. Each item was addressed and labeled as either a high, medium, or low priority and whether the item will be addressed. Each commission member has a list and its designation.

- Municipal Park issues:
 - ✓ Parking and property lines have been established.
 - ✓ Bleachers have been moved.
 - ✓ Parking is up front.
 - ✓ Signs are up with Park Rules
 - ✓ Playground area – the mulch in the area needs to be moved to Pine Lake Recreation
The rubber mulch will replace the current mulch, we need a bobcat to remove the old & relevel.
A motion was made by Judy Risdon, second by Gary Baumgardner, to purchase the rubber mulch for \$12,000, rent a bobcat for \$300, reserve money for wages for labor, not to exceed \$15,000 to replace the mulch in the Prairieville Municipal Park playground area. Yeas carried.
 - ✓ *Discuss the potential to acquire added parking area from homeowner?*
This has been tabled.
- *CD for liquid assets, GB to investigate options.*

Gary Baumgardner Spoke with Treasurer Pence regarding opening a CD for \$100,000

Treasurer Pence listed the reasons not to, IE, penalty for early withdrawal, tying money up for months, etc.

A discussion was held as to the pros & cons. Further information will be obtained.

- *Updating 5-year plan status*
 - Should be checked quarterly and updated.
Gary Baumgardner suggests having a Rolling Five Year Plan.
 - As the projects are completed Kevin Loudon suggests moving the task to a completed folder so we know what has been done & when

NEW BUSINESS:

- *Review of parks inspections results. Identify actions to be taken and a priority of tasks to be undertaken.*

A discussion was held regarding the areas inspected for the seven parks. Each item was addressed and labeled as either a high, medium, or low priority and whether the item will be addressed. Each commission member has a list and its designation.

- Social Media Coordinator on payroll
A job description was presented and reviewed. A copy will be given to Treasurer Pence

A motion was made to accept the Social Media Coordinator position description as presented with a pay rate of \$50/ month, retroactive to January 1, 2023, by Dave Haas, seconded by Judy Risdon. Yeas carried.

PUBLIC COMMENT: (3 minutes - state name and address)

BOARD COMMENTS:

Vice-chairperson - Kevin Loudon-

Thank you, Scott, for running the meeting.

Secretary - Judy Risdon

The presentation from the GULL LAKE WATER AUTHORITY.

It was a good meeting.

Treasurer – Gary Baumgardner-

I also liked the presentation. We covered a lot tonight.

Recreation Director - Scott Kuebler-

The new docks are great.

The disc golf course is great!

Commission Member- Dave Haas-

I apologize for missing the last meeting. I had a prior engagement.

I appreciate the GULL LAKE WATER AUTHORITY Presentation. I just wish we could get them together with UCL.

ADJOURNMENT 9:25PM

Respectfully submitted by Lorraine Brown