

Updated: April 14, 2009

**PRAIRIEVILLE TOWNSHIP  
BUDGET WORKSHOP MEETING**

**March 23, 2009**

CALL TO ORDER

Supervisor Stoneburner called the meeting to order at 5:42 p.m.

**PRESENT:** Supervisor Jim Stoneburner, Clerk Jill Owens, Trustee Sharon Ritchie, and Trustee Bill Miller.

**ABSENT:** Treasurer Vickey Nottingham

One guest was present.

All present pledged Allegiance to the flag.

APPROVAL OF AGENDA

Motion made by Trustee Ritchie to approve the agenda as corrected.  
Supported by Trustee Miller. All Ayes. Motion carried.

Removed Item # 2“911” and add to Agenda on 3/30/09.

APPROVAL OF MINUTES

Trustee Ritchie moved to approve the Minutes of March 9, 2009 Budget workshop as corrected. Trustee Miller supported. All Ayes. Motion Carried.

Changes to Minutes were: On Page 2, Line #74 change “an” to “a” and Line #79 add an “s” to “two-week”.

Trustee Ritchie moved to approve the Minutes of March 16, 2009 Budget workshop as written. Trustee Miller supported. All Ayes. Motion Carried.

41 PUBLIC COMMENT

42

43 Lloyd Goyings commented on using Cash in Reserves. He would like the  
44 Reserves saved for a new Township Hall or roads. A suggested budget  
45 savings would be Pine Lake Fire Department using a Code Response to  
46 decrease cost of payroll. Another concern is the corner of Cressey Road and  
47 Enzian Road. The corner has had accidents in the past and a recent fatality.  
48 He recommends a blinking light at the corner. Mr. Goyings noticed that we  
49 changed the Deputy Clerk and Deputy Treasurer General Ledger Accounts  
50 to be under the Clerk and Treasurer. The Past Board put the Deputies  
51 Accounts under Administration to allow the entire Township to benefit from  
52 their time in the office. Supervisor Stoneburner indicated that Deputies  
53 would be used to help support Supervisor, clerk, Treasurer, Assessor,  
54 Zoning Administrator and Board Members, as necessary.

55

56 1. Budget Workshop

57

58 Supervisor Stoneburner received a quote from Frontline Maintenance, Inc.  
59 for Prairieville Township Cemetery Water Line for both sides of \$5,040.00.  
60 Discussion took place on pipes freezing and the use of anti-freeze.

61

62 Trustee Ritchie requested Chief Garrison and Chief Gentry to attend the  
63 Prairieville Township Regular Board Meetings.

64

65 Supervisor Stoneburner will send a letter to Barry Township requesting a  
66 Contract for Hickory Corners Fire Department for the Budgeted amount of  
67 \$1,500.00.

68

69 The Board went over Preliminary Budget accounts. Discussion on all  
70 Departments took place. Attached are the final numbers.

71

72 Discussion took place on helping the Assessor to update files and the  
73 computer system. Trustee Miller moved to approve the "Policy for  
74 Assessment Process Improvement". Clerk Owens supported. All ayes.  
75 Motion carried.

76

77 Clerk Owens moved to transfer \$5,900.00 from the 2008/2009 Budgeted  
78 Cost Center Assessor to Cost Center Administration. Trustee Ritchie  
79 supported. All Ayes. Motion Carried.

80

81 Clerk Owens moved to transfer \$1,000.00 from the 2008/2009 Budgeted  
82 Cost Center Election to Cost Center Administration. Trustee Ritchie  
83 supported. All Ayes. Motion Carried.  
84  
85 Clerk Owens moved to transfer \$10,000.00 from the 2008/2009 Budgeted  
86 Cost Center Police to Cost Center Administration. Trustee Ritchie  
87 supported. All Ayes. Motion Carried.  
88  
89 Clerk Owens moved to send check to CRT for the amount of \$16,900.00 for  
90 upgrading computer server, software, and service for upgrading the  
91 computer system. Trustee Ritchie supported. All Ayes. Motion Carried.  
92  
93 Trustee Miller moved to allocate \$15,894.00 from the Fund Balance for the  
94 2009/2010 Budget. Supported by Clerk Owens. All Ayes. Motion Carried.  
95  
96 Trustee Ritchie moved to only have Barry County Road Commission  
97 provide two roadside mowings, because they are included at no extra cost.  
98 Clerk Owens supported. All Ayes. Motion Carried.  
99  
100 Trustee Miller moved to adjourn the meeting. Supported by Trustee Ritchie.  
101 Supervisor Stoneburner adjourned the meeting without objection at 12:15  
102 a.m.  
103  
104 Respectfully Submitted,  
105 Jill Owens