

**PRAIRIEVILLE TOWNSHIP  
REGULAR BOARD MEETING**

**April 14, 2009**

CALL TO ORDER

Supervisor Stoneburner called the meeting to order at 7:00 p.m.

**PRESENT:** Supervisor Jim Stoneburner, Clerk Jill Owens, Trustee Sharon Ritchie, Trustee Bill Miller, and Treasurer Vickey Nottingham

Also present 11 guests.

All present pledged Allegiance to the flag and a moment of silence for our troops.

APPROVAL OF AGENDA

Motion made by Treasurer Nottingham for the agenda to be approved as amended. Supported by Trustee Ritchie. All Ayes. Motion carried.

APPROVAL OF MINUTES

Motion made by Treasurer Nottingham to approve the minutes of the March 5, 2009 Joint Meeting of the Barry Township Board and Prairieville Township Board as written. Supported by Trustee Ritchie. Four Ayes. Trustee Miller Abstained. Motion carried.

Motion made by Trustee Ritchie to approve the minutes of the March 11, 2009 Board Meeting as written. Supported by Treasurer Nottingham. All Ayes. Motion carried.

Motion made by Trustee Ritchie to approve the minutes of the March 23, 2009 Budget Workshop as written. Supported by Trustee Miller. All Ayes. Motion carried.

39 Motion made by Trustee Ritchie to approve the minutes of the March 30,  
40 2009 Budget Hearing as corrected. Supported by Treasurer Nottingham.  
41 All Ayes. Motion carried.

42

43 Correction change Treasure to Treasurer on line #104, page 3.

44

45 CORRESPONDENCE

46

47 Trustee Miller verified that the Board received the letter from Lana  
48 Langone. Supervisor Stoneburner stated he had contacted Ms. Langone. He  
49 reported that the Web site has schedule of Board meetings.

50

51 PUBLIC COMMENT

52

53 Bruce Miner requested a stop petition for Crooked Lake Weed Assessment.  
54 Supervisor Stoneburner informed Mr. Miner that the petitions were closed at  
55 the first public hearing.

56

57 ASSESSOR REPORT by Sheri Armintrout

58

59 Report on Prairieville Township Class Values for Assessed and Taxable was  
60 received. She stated Prairieville Township, in March, upgraded their  
61 computer system. This upgrade will allow the Township Assessor to  
62 comply with Michigan Law at a higher level of efficiency. Ms. Armintrout  
63 is scheduled for class at the end of April for the Assessor Package of BS&A  
64 Software.

65

66 ZONING REPORT by Mike DeVries

67

68 Supervisor Stoneburner said due to meeting date change, no report was  
69 given.

70

71 PARKS COMMISSION REPORT by Jennifer VanOverloop, Vice  
72 Chairperson of Commission

73

74 Parks Commission approved to increase Regular Meeting Salary to match all  
75 other Boards. They also choose not to be paid for any special meeting.

76

77 They approved to cancel charging a fee for fishing tournaments and will  
78 return all payments for 2009. They will still put them on calendar.

79

80 Parks Commission had first Citizen Input Meeting for Five Year Master  
81 Plan. One of the main goals is to be more American Disabilities Act  
82 compliant. Second Meeting will be in May or at a June Special Meeting.

83

84 The Pine Lake Area Park trailer is gone. Little League is using the baseball  
85 field.

86

87 Parks Commission is working with Chief Gentry to get employees sworn in  
88 to allow them ability to issue citations.

89

90 Gull Lake Park will be locking dumpsters to cut down on illegal dumping.  
91 The light pole is in process of being repaired. There will be an employee at  
92 the Gull Lake Park even though the pay station will be active.

93

94 Ms. VanOverloop stated the Parks Commission approved installation and  
95 removal of all docks. All docks are in.

96

97 Parks Commission passed their budget. The Pay station should be paid in  
98 full by the end of 2009.

99

100 Gull Lake Pay Station is installed and training will be done for the  
101 employees and Board. They approved to use National City to process  
102 Credit/Debit card payments. Ms. VanOverloop had a copy of contract and  
103 requested the Township Board to approve, so Parks will be able to use with  
104 Pay Station. Bob Ritchie and Bill Ritchie had meeting with Treasurer  
105 Nottingham on April 13, 2009.

106

107 Treasurer Nottingham reported she contacted Attorney Sparks. Attorney  
108 Sparks will look at the contract and make a resolution. Treasurer  
109 Nottingham said there were details that needed to be changed, but did not  
110 state those details. She requested the Board set up a special meeting once  
111 she had the paper work set up.

112

113 **COMMISSIONERS REPORT** by Robert Houtman

114

115 Commissioner Houtman handed out a Charlton Park Poster. He verified that  
116 the Township filled out the Potawan Research Survey. Rutland Township  
117 approved an easement for Southwest Barry Sewer. Prairieville Township  
118 Board will need to make a motion to approve the addition to the sewer

119 system. Barry County Board approved Sheriff Leaf to apply for a Grant  
120 adding two officers. The new officers will help with more road patrol.  
121 Revenue Sharing will be gone for the County in 2012.

122

123 FIRE REPORTS

124

125 Fire reports were received and filed. Prairieville Pine Lake Fire Department  
126 gave out their Annual Report. Board members commented about the value  
127 of receiving such an informative report. However, Trustee Ritchie requested  
128 a projection on equipment needs for Budget and planning purposes.

129

130 Chief Garrison turned in a report changing the monthly training drills. The  
131 scheduled drill will be on the second Sunday of the month from 8:00 a.m. to  
132 10 a.m. and make-up drill will be on the second Monday from 6:00 p.m. to  
133 8:00 p.m. If the change works out they will request a change in the current  
134 by-laws to reflect the new required training.

135

136 Chief Garrison requested in writing for approval of the purchase of ten sets  
137 of Globe Fire boots and five I-com Pager/Radios.

138

139 Trustee Ritchie moved that the Prairieville Pine Lake Fire Department  
140 purchase ten sets of Globe Fire Boots and five I-Com Pager/Radios for no  
141 more than \$5,555.00. Trustee Miller supported. All Ayes. Motion carried.

142

143 Trustee Miller received a quote for ceiling and insulation for the Fire ~~Barn~~  
144 *Station*. Discussion took place regarding Budget. Clerk Owens stated she  
145 would contact Chief Garrison to go over Budget amounts.

146

147 Jeff Sage, Assistant Chief of Hickory Corners and Gene Muskovin, Chief of  
148 BPH had questions on entry of Gull Lake Park with the lift gate. Colleen  
149 Dixon, Parks Commission stated that codes, cards, or keys would be given to  
150 the Fire Departments and emergency vehicles.

151

152 POLICE REPORT given by Officer Bill Thompson

153

154 Police report was received and filed.

155

156 CLERK REPORT

157

158 Clerk report was received and filed.

159

160 APPROVAL OF BILLS

161

162 Bills were presented and discussed. Motion made by Trustee Miller for the  
163 bills in the amount of \$49,140.53 to be paid. Supported by Trustee Ritchie.

164 All Ayes. Motion carried.

165 Trustee Ritchie reported that both she and Trustee Miller were not receiving  
166 the Hastings Banner. Clerk Owens will look into and report back.

167

168 1. 2010 Census

169

170 Trustee Ritchie read a news article from the Kalamazoo Gazette on the  
171 Census. Trustee Ritchie and Clerk Owens will be the committee on the  
172 2010 Census. Clerk Owens will check with MTA and Barry County Clerk  
173 Association. County Commissioner Houtman stated he would check with  
174 Barry County.

175

176 2. Mission Statement

177

178 Clerk Owens handed out information on making a Mission Statement for  
179 Prairieville Township Board. Treasurer Nottingham stated she had a book  
180 that would help.

181

182 3. Green Gables Contract

183

184 Supervisor Stoneburner has a contract from Green Gables, but did not have a  
185 copy for the Board to read. The Board will approve at Special Meeting.

186

187 4. Lease of Township Property on Enzian Road

188

189 Clerk Owens moved to lease Prairieville Township Property on Enzian Road  
190 of approximately 12 acres for \$50.00 an acre for a total of \$600.00 to Jim  
191 Campbell. Supported by Trustee Miller. All Ayes. Motion carried

192

193 5. 2009 Grand Marshall of Memorial Day Parade

194

195 Supervisor Stoneburner recommended Mr. and Mrs. Bob Osborne, Sr. for  
196 Grand Marshall and Mr. and Mrs. Norm O'Meara, Sr. for alternate. Trustee  
197 Miller would like all chosen to be a veteran. Discussion took place. No one  
198 knew if Mr. or Mrs. Norm O'Meara are veterans.

199

200 Treasurer Nottingham moved to have Mr. and Mrs. Bob Osborne, Sr. for  
201 Grand Marshall and Mr. and Mrs. Norm O'Meara, Sr. for alternate. Clerk  
202 Owens supported. Three Ayes and Trustee Miller and Trustee Ritchie  
203 Opposed. Motion carried

204

205 PUBLIC COMMENTS

206

207 Colleen Dixon thanked the Board for proposing use of credit cards at the  
208 Parks. Wayne Bourdon, Parks and Cemetery maintenance, introduced  
209 himself.

210

211 BOARD COMMENTS

212

213 SUPERVISOR STONEBURNER

214

215 Prairieville, Hope, and Barry Waste transfer area will be taking bids for a  
216 new service. The Delton Area Ambulance has been on call in the area.  
217 There is a Township Policy Book that resides above the Mail Boxes. He  
218 will contact Chief Garrison regarding selling the PLFD Tahoe.

219

220 Supervisor Stoneburner will be hiring an Assessor Assistant to help update  
221 property files. This was approved in the budget. Bob Ritchie is his top  
222 candidate.

223

224 TREASURER NOTTINGHAM

225

226 Treasurer Nottingham reported on Bank Reconciliation for March 2009.  
227 She reported that a \$100 bill was shredded by accident, but taped together to  
228 take to bank.

229

230 Treasurer Nottingham recommended Trustee Miller to the Southwest Barry  
231 County Development Team. Trustee Ritchie moved to accept Supervisor  
232 Stoneburner's resignation from the Southwest County Development team  
233 with regrets. Treasurer Nottingham supported. All Ayes. Motion passed.

234

235 Trustee Ritchie moved to appoint Trustee Miller to the Southwest County  
236 Development team. Treasurer Nottingham supported. All Ayes. Motion  
237 passed.

238

239

240

241 CLERK OWENS

242

243 Clerk Owens stated the Memorial Day Parade will be May 25, 2009. The  
244 Legislative coffee on April 13, 2009 had a great turn out. New magazine  
245 "101 plus Fun Things to Do! In Barry County" will coming out soon. The  
246 magazine is looking for advertisement.

247

248 TRUSTEE RITCHIE

249

250 Trustee Ritchie is continuing to work on stimulus package. She has new  
251 forms to fill out for grants. Chief Gentry is interested in a grant for the  
252 police.

253

254 TRUSTEE MILLER

255

256 Trustee Miller asked if the Drain Commissioner reported on servicing of the  
257 Pine Lake Pump. Supervisor Stoneburner stated he had not seen a report,  
258 but he would check on it.

259

260 Trustee Miller requested to resign from being an alternate on the Board of  
261 Review. Treasurer Nottingham moved to accept Trustee Miller's  
262 resignation as alternate on the Board of Review with regrets. Supported by  
263 Trustee Ritchie. All Ayes. Motion carried.

264

265 Treasurer Nottingham moved to adjourn the meeting. Supported by Trustee  
266 Ritchie. Supervisor Stoneburner adjourned the meeting without objection at  
267 9:43 pm.

268

269 Respectfully Submitted,  
270 Jill Owens, Clerk