

**PRAIRIEVILLE TOWNSHIP
REGULAR BOARD MEETING**

May 13, 2009

CALL TO ORDER

Supervisor Stoneburner called the meeting to order at 7:00 p.m.

PRESENT: Supervisor Jim Stoneburner, Clerk Jill Owens, Trustee Sharon Ritchie, Trustee Bill Miller, and Treasurer Vickey Nottingham

Also present 27 guests.

All present pledged Allegiance to the flag and a moment of silence for our troops.

APPROVAL OF AGENDA

Motion made by Treasurer Nottingham for the agenda to be approved as amended. Supported by Trustee Ritchie. All Ayes. Motion carried.

Agenda was amended by tabling Assessor Report and adding Mike DeVries, Zoning Administrator's resignation.

APPROVAL OF MINUTES

Motion made by Trustee Ritchie to approve the minutes of the April 14, 2009 Board Meeting as amended. Supported by Trustee Miller. All Ayes. Motion carried.

Changes to the minutes included: Change Obstained to Abstained on page 1, line 30; add a "d" to schedule on page 2, line 64; change "Barn" to "Station" on page 4, line 144; remove "u" from Bourdou on page 6 line 209.

Motion made by Trustee Miller to approve the minutes of the April 29, 2009 Special Meeting as amended. Supported by Trustee Ritchie. All Ayes. Motion carried.

41 Changes “r” from “R” on page 5, line 175; change “meeting” to “Public
42 Hearing” on Page 5, line 178; change “Barn” to “Station” on page 6, Line
43 217.

44

45 CORRESPONDENCE

46

47 Barry Community Foundation sent a letter thanking Prairieville Township
48 for help funding Green Gables Haven Fund. Barry County Clerk Jarvis
49 mailed the “Resolution to adopt a tentative 9-1-1 Service Plan”. MTA sent a
50 2009 Summer Legislative Conference Brochure. Delton Crooked Lake
51 Association, Inc. sent newsletter.

52

53 COMMISSIONER’S REPORT by Robert Houtman

54

55 Commissioner Houtman stated Trustee Miller of Prairieville Township and
56 Trustee Turner of Barry Township attended the Barry County
57 Commissioner’s Meeting on May 5, 2009 regarding Phosphate ban request.
58 Trustee Turner is going to schedule a representative from Four Township
59 Water Resources Council for a Barry County Commissioner’s Meeting.

60

61 Charlton Park Day is May 23, 2009, rain day May 24, 2009. There is no
62 entry charge and all buildings will be open.

63

64 County Board applied for a grant from Dr. Long to build a new small shelter
65 with heat for dropping off animals *at current animal shelter building*.

66

67 Commissioner Houtman provided Clerk Owens Community Action
68 brochures.

69

70 He also stated that Jeff Westra is in charge of Correction Advisory Board
71 Program for adults that need to do Community Service. They are always
72 looking for placement positions.

73

74 PUBLIC COMMENT

75

76 Ken Osborne stated there is a large pot hole at the corner of M43 and
77 Osborne road. Supervisor Stoneburner stated he would call and have road
78 fixed. Wayne Bourdo stated that a tree fell on headstones by the road at
79 Prairieville Cemetery. Trustee Miller stated he had equipment to help put
80 them in place if Mr. Bourdo could help.

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PARKS COMMISSION REPORT by Colleen Dixon, Secretary of Parks Commission

Some of the Parks Commission and employees had training on the Gull Lake Pay Station April 25, 2009. The bank cards acceptance is in the process through National City Bank. The card should start working in time for the Holiday weekend. Traffic and Control, the vendor of the pay station, stated that there is a problem with the smart cards. They will be reinstalling new software to solve problem.

The 5-Year Plan Public Meeting date will be set at the next regular meeting on May 27, 2009.

Kreeg Smith with DNR Fisheries will be having a graduate assistant at all Bass Tournaments at Gull Lake. They will be conducting a research project on all fish caught.

A portable toilet was placed at the Parker Road site for the months of May and June. The fishing activity has been heavy along Parker Road.

Additional garbage barrels have been placed at the PLRA to handle waste. They are asking residents that reserve the park to be responsible for their own garbage. The Little League is holding a fundraiser at the Municipal Pavilion on Memorial Day after the parade.

The Parks Commission emailed information to Delton Crooked Lake Association, Gull Lake Association, and Pine Lake Association on the fish virus, VHS. They are hoping to work together on this project.

Parks Commission is now processing payments of bills in the same manner as the Township Board.

Recreation Director Craft has been in contact with the Barry County Road Commission on having the Center Street parking and launch site paved. The price is about \$3,500.00.

All *Parks Commission* Board members have visited and discussed possible sites for emergency entry and exit of Gull Lake Park.

121 The Commission would like to thank Jeff VanOverloop and family for
122 spending over 6 hours cleaning up growth along fence line at Gull Lake
123 Park. He wants to come back and do additional work.

124

125 Stu Bassett of MSU will be supplying the Parks with free mulch.

126

127 May 27, 2009 Parks Commission Meeting will be held at the PLRA pavilion
128 at 7:00 PM. If raining, the meeting will be held at the Township Hall.

129

130

131 FIRE REPORTS

132

133 Fire reports were received and filed

134

135 Chief Garrison provided information on the Chevrolet 1500 Tahoe to sell.
136 Discussion on how to place, sell and price of the Tahoe.

137

138 Clerks Owens moved to sell the 1999 Chevrolet 1500 Tahoe for \$5,000 or
139 best offer with the Township reserving the right to refuse any bid using
140 Firetraders.com. Supported by Trustee Ritchie. All Ayes. Motion Carried.

141

142 Trustee Miller presented bids for PLFD ceiling replacement by Country
143 Estates Builders, L.L.C. for \$5,000.00 and Glen Hayward for \$5,177.39.
144 Discussion took place regarding both bids.

145

146 Trustee Ritchie moved to accept Glen Hayward's bid for \$5,177.39 with the
147 agreement that it includes the removal of all debris. A decreased budget
148 amendment on account 101-337-768 PLFD Uniform and Protective Gear of
149 \$2,178.00 and increase of amendment on account 101-337-975 PLFD
150 Building Additions and Improvements of \$2,178.00. Supported by Trustee
151 Miller. All Ayes. Motion Carried.

152

153 POLICE REPORT given by Officer Thompson

154

155 Police report was received and filed.

156

157 CLERK REPORT

158

159 Clerk report was received and filed. Clerk Owens reported that the
160 Administration Miscellaneous Budget needed to be increased due to Petty

161 Cash adjustments from previous years and giving Chief Gentry the \$100.00
162 that we were able to obtain from the Hastings City Bank.

163

164 Clerk Owens moved to increase budget for account 101-299-956 by \$134.00
165 and decrease budget for account 101-299-930 by \$134.00. Trustee Miller
166 Supported. All Ayes. Motion Passed.

167

168 APPROVAL OF BILLS

169

170 Bills were presented and discussed. Motion made by Trustee Miller for the
171 bills in the amount of \$76,305.91 to be paid. Supported by Trustee Ritchie.
172 All Ayes. Motion carried.

173

174 A. Zoning Administration Resignation

175

176 Supervisor Stoneburner stated that Mike Devries turned in his letter of
177 resignation. Treasurer Nottingham moved to accept Mike Devries
178 resignation with verification of documentation. Trustee Miller supported.
179 All Ayes. Motion Carried.

180

181 1. Permission For Gun Plain Township To Provide Water To 14897
182 Doster Road

183

184 Discussion took place regarding the history of providing water to parcels 12-
185 030-008-20 and 12-030-008-25.

186

187 Treasurer Nottingham moved to send a letter to Gun Plain Township
188 approving water hook up to parcels 12-030-008-20 and 12-030-008-25.
189 Supported by Trustee Miller. All Ayes. Motion carried.

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192 2. Class C Liquor License for 15450 M43 Highway

193

194 Mac Behnke of BVD, L.L.C. requested a Class C Liquor License for BVD
195 LLC for use at Blue Water Pizza, and Deli at 15450 M43 Highway, Delton
196 MI.

197

198 There was discussion on the steps the Township and Mr. Behnke would need
199 to take before the Township Board could make a recommendation to the
200 State of Michigan. The Township Board decided to have Attorney Sparks

201 and Zoning Administrator take a look at the information and discuss at the
202 June Regular Board Meeting.

203

204 3. PCI contract for Zoning Administration

205

206 Eric Thompson of Professional Code Inspectors went over contract and fee
207 schedule. Discussion took place on the way PCI would provide Zoning
208 Administration duties for Prairieville Township.

209

210

RESOLUTION ADOPTING
ZONING FEE SCHEDULE

211

212

213 Minutes of a regular meeting of the Township Board, of the Township
214 of Prairieville, County of Barry, Michigan, held in the Township Hall of said
215 Township on May 13, 2009.

216

217 Present: Supervisor Stoneburner, Treasurer Nottingham, Clerk Owens,
218 Trustee Ritchie, Trustee Miller

219

220

221 Absent: None

222

223 WHEREAS, the Code of Ordinances of the Township of Prairieville
224 authorizes the Township Board to provide by Resolution a schedule of fees
225 for the services provided by the Zoning Official (contract service) and for
226 other municipal bodies to carry out the purpose of said code.

227

228 NOW, THEREFORE, BE IT RESOLVED that the Zoning Fee
229 Schedule (see attached) is hereby adopted.

230

231 NOW, THEREFORE, BE IT RESOLVED that all other resolutions or
232 portions of other resolutions of the township of Prairieville inconsistent with
233 the provisions of this Resolution are hereby repealed.

234

235 Moved by Board Member Treasurer Nottingham and seconded by Board
236 Member Clerk Owens that the foregoing Resolution be adopted with the
237 effective date of May 13, 2009 *and end December 31, 2009.*

238

239 YEAS: Supervisor Stoneburner, Treasurer Nottingham, Clerk Owens,
240 Trustee Ritchie, Trustee Miller

241 NAYS: None

242

243 ABSENT: None

244

245 RESOLUTION DECLARED ADOPTED.

246

247 I hereby certify that the foregoing Resolution was adopted by the
248 Township Board, of the Township of Prairieville at a regular meeting held
249 on May 13, 2009.

250

251

252

253

Jill Owens, Township Clerk

254

255 Treasurer Nottingham moved to accept the contract for Professional Code
256 Inspectors to be Prairieville Township Zoning Administrator with the
257 contract amended as follows: line 2 “the following independent zoning
258 official Tom Thompson” strike out and replaced with “Professional Code
259 Inspectors”. Supported by Trustee Ritchie. All Ayes.

260

261 4. Quotes for Furnace

262

263 Clerk Owens presented three quotes to replace ~~existing~~ *existing* furnace and
264 air condition system for the Township Office.

265

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|-----|--|------------|
| 266 | Boniface Heating & Air Conditioning Inc. | \$4,569.00 |
| 267 | Horizon Heating & Cooling | \$6,200.00 |
| 268 | Welton’s Heating & Cooling | \$4,730.00 |

269

270 Dale Miller from Boniface Heating & Air Conditioning, Inc. was available
271 to answer questions.

272

273 Trustee Ritchie moved to accept Boniface Heating & Air Conditioning, Inc.
274 Contract for a Bryant 92% efficiency Furnace model #340AAV036060
275 installed for \$2,520.00 and 2 Ton Air Conditioner using Bryant 12 SEER R-
276 22 Condensor and Bryant Evaporator Coil installed for \$2,049.000 for a total
277 cost of \$4,569.00. Supported by Trustee Miller. All Ayes. Motion Carried.

278

279 5. Quotes for Cemetery

280

281 Clerk Owens presented three quotes to replace water spouts located on the
282 south side of the Prairieville Cemetery.

283

| | | |
|-----|-------------------------------|-------------|
| 284 | Briggs & Son Plumbing LLC | \$3,900.00 |
| 285 | Frontline Maintenance, Inc. | \$2,300.00 |
| 286 | Delton Plumbing & Dick Miller | \$10,375.00 |

287

288 Dave Baker of Delton Plumbing and Dick Miller were present to answer
289 questions regarding their bids. Delton Plumbing and Dick Miller's bid does
290 pass Township Building Codes.

291

292 Treasurer Nottingham moved to accept Delton Plumbing and Dick Miller's
293 contract for replacing water spouts on the south side of the Prairieville
294 Township Cemetery for \$10,375.00 with Township paying for the Permits.
295 Cemetery Trust Fund will provide \$7,960.00, balance from budgeted amount
296 in account #101-276-930 Cemetery Repair and Maintenance. Trustee
297 Ritchie supported. All Ayes. Motion Carried.

298

299 6. Resignation - Treasurer, Deputy Treasurer & Deputy Clerk

300

301 Supervisor Stoneburner read Treasurer Nottingham's resignation letter dated
302 April 28, 2009 with effective date as of July 1, 2009, Deputy Treasurer
303 Felicijan's resignation letter dated April 28, 2009 with effective date as of
304 ~~July 1, 2009~~ *June 29, 2009*, and Deputy Clerk Heid's resignation letter dated
305 April 28, 2009 with effective date as of May 30, 2009.

306

307 Supervisor Stoneburner thanked all three for working with him during his
308 term. Trustee Miller requested that they stay with Prairieville Township.
309 Clerk Owens stated that she was thankful for Deputy Clerk Heid working
310 with her for the past six months.

311

312 Clerk Owens moved to accept the resignation of Treasurer Nottingham,
313 Deputy Treasurer Felicijan, and Deputy Clerk Heid with regrets. Trustee
314 Ritchie supported. ~~All Ayes.~~ *Four Ayes and Trustee Miller voted Nay.*
315 Motion Carried.

316

317 7. Appointment of Deputy Clerk

318

319 Clerk Owens announced that she had chosen Colleen Dixon to be her
320 Deputy Clerk as of June 1, 2009. Clerk Owens asked that Ms. Dixon be
321 paid at \$11.00 per hour. Discussion took place and the Board decided on
322 \$11.50 per hour.

323

324 Clerk Owens moved to pay Deputy Clerk Dixon \$11.50 per hour. Supported
325 by Trustee Miller. Four Ayes, Treasurer Nottingham Opposed. Motion
326 Carried.

327

328 8. Upper Crooked Lake – Blocked Area

329

330 David Baer, President of Crooked Lake Association, Inc. informed the
331 Board regarding Mr. Daniel Dowd of 10646 Stoney Point Road, Delton has
332 filled in a portion of Upper Crooked blocking a portion of the lake. The
333 Crooked Lake Association has been in contact with DEQ without results.
334 Mr. Baer is requesting a letter sent to the DEQ by the Prairieville Township
335 Board. The letter would request Mr. Dowd restore at least a 20 foot wide
336 inlet.

337

338 Discussion took place. Trustee Miller and Treasurer Nottingham requested a
339 tour of the site before next Board meeting. Since said property is in Barry
340 Township, Supervisor Stoneburner requested that Mr. Baer attend Barry
341 Township Regular Board Meeting. This item will be on the June Regular
342 Board Meeting Agenda.

343

344 PUBLIC COMMENTS

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346 Kens Osborne had a question on Professional Code Inspectors. Robert
347 Spagnoli requested that drainage on his property be taken care of when the
348 Gun Plain Township install water for Mike Scobey.

349

350 Treasurer Nottingham moved to add in letter to Gun Plain Township
351 drainage of swamp on Mike Scobey's and Robert Spagnoli's Properties.
352 Trustee Miller supported. All Ayes. Motion Carried.

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354

355 BOARD COMMENTS

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357 SUPERVISOR STONEBURNER

358

359 Supervisor Stoneburner stated he is sorry to see Treasurer Nottingham,
360 Deputy Treasurer Felicijan, and Deputy Clerk Heid leave.

361

362 TREASURER NOTTINGHAM

363

364 Treasurer Nottingham reported that National City Bank fees are too high and
365 was looking into changing to Hastings City Bank. She would recommend
366 the new Treasurer to change the account to Hastings City Bank.

367

368 CLERK OWENS

369

370 None.

371

372 TRUSTEE RITCHIE

373

374 Trustee Ritchie stated she handed out information regarding Special
375 Meetings and Liquor License.

376

377

378 TRUSTEE MILLER

379

380 None.

381

382 Trustee Ritchie moved to adjourn the meeting. Supported by Treasurer
383 Nottingham. Supervisor Stoneburner adjourned the meeting without
384 objection at 10:05 pm.

385

386 Respectfully Submitted,

387 Jill Owens, Clerk